

D/CH Application Collection Availability

Days and Clock Hours (D/CH) is currently open in the Educational Entity Master (EEM) for the 2015-16 school year. The reporting of instructional days and hours is mandated by Section 101 of the State School Aid Act (MCL 388.1701) and must be completed by all districts no later than July 15, 2016.

The application will remain open to district users through July 15, 2016. After that, intermediate school district users will have until August 1, 2016 to review and certify the report. We encourage district users to complete their submission as soon as possible after the school year ends, leaving ample time for corrections to be submitted as identified by the intermediate school district users.

CEPI's [Help and Support Web page](#) includes links to security forms, application timelines, manuals and FAQs, and other resources. Questions regarding the application should be directed to CEPI customer support at cepi@michigan.gov, or by calling 517-335-0505 x3. Users with application questions can also refer to the Days and Clock Hours User's Guide located at http://mi.gov/cepi/0,1607,7-113-986_10485---,00.html in the "Manuals" section of the page.

Questions regarding the State School Aid Act, including the instructional day or hour requirement, forgiven time, or professional development hours, should be directed to Brian Ciloski at CiloskiB@michigan.gov, or by calling 517-373-3352.